

NETHER WALLOP PARISH COUNCIL

Appointment of any new committees in accordance with Standing Order 4.

No formal requests have been received for the creation of a new committee.

Councillors are reminded of the following requirements:

	Benefit	Disadvantage
Committee with delegated powers ¹	<ul style="list-style-type: none"> • Can meet frequently to discuss and make decisions on behalf of council. • Easier to have discussions and faster resolutions • Full Council don't need to be involved for a resolution to be actioned. • Non-councillors can be members (excepting finance committees). • Non-Councillors cannot vote² unless the subject is one of the four exceptions.³ • The Clerk is available to provide advice on legislation and procedure. 	<ul style="list-style-type: none"> • More meetings are held in public requiring notices, agendas and minuting. • Terms of reference (TOR) are required. • Some Councillors may feel uninvolved if not members. • Factions can load a committee to force through a decision. • This committee does not have to report back to Council unless SO require it.⁴ • Every year Committees must be reviewed for delegation arrangements, TOR and appointment of members as per SO. This is very time consuming. • Must be Quorate as per SO.
Advisory Committees ⁵	<ul style="list-style-type: none"> • Non-councillors can be members • Sub-Committees can meet in private. • Full Council can receive detailed advice, speeding up decision making. • All Councillors feel involved in the decision taken. 	<ul style="list-style-type: none"> • Decisions can't be made, only suggestions given to Full Council or Committee. • Subject to review requirements as above. • Meetings must be public and subject to notices, agendas and minutes. (Where not a Sub-Committee) • Must be Quorate as per SO.
Working Groups	<ul style="list-style-type: none"> • Not subject to public meetings, notices, agendas, or minutes. • Council or parent committee establish TOR. • MOP can be members. • All advice is reported to Council or Committee. • Officers are not required to attend. • Wine can be involved. 	<ul style="list-style-type: none"> • No decision-making powers. • Proper Officer can follow the advice and make a decision. • No TOR are required. • Not subject to Quorum requirements.

Clerk's recommendation: To consider Working Groups rather than committees if projects need to be actioned.

¹ Can only be a Committee, not a Sub-Committee

² Local Government and Housing Act 1989, Part I, s.13 (1)

³ Parish and Community Councils (Committees) Regulations 1990, s.3 (1)+(2) – (Managed Land/Harbour/Tourism/Festival)

⁴ Although the Clerk should encourage reporting back as this is good practice.

⁵ Can be a Committee or Sub-Committee