

DRAFT - Neighbourhood Development Plan (NDP) Steering Group
MINUTES
Monday 25 November 2019

- 67. Attendance:** Cllr Addison (KA), Duncan Peace (DP) Jon Cotterell (JC), Janet Herring (JP), Edward Souter (ES)
- 68. Public Attendance:** The Parish Clerk (Gail Foster) was joined by 2 members of the public.
- 69. Welcome and introduction:**
- 69.1. KA welcomed those present, and announced that due to many Steering Group members not being able to attend, the meeting would be as quick as possible.
- 70. Apologies for absence:**
- 70.1. Janet Pettit, Claudia Peace, Ivan Royle, Sally Courcoux and Karin Blandford had sent their apologies.
- 71. Points from the floor:**
- 71.1. None raised.
- 72. Declarations of Interests:**
- 72.1. No changes were declared.
- 73. To approve the minutes of the last meeting:**
- 73.1. Proposed JC and seconded KA that the minutes be accepted.
- 74. To receive reports from the Working Groups:**
- 74.1. ES reported that the **Open Spaces** working group had analysed question 33 of the questionnaire and identified the most popular areas that residents felt needed protecting.
- 74.1.1. It was noted that some respondents had included open spaces as answers to other questions and there some double checking of question 34 would be made and reported back to the Open Spaces Group. **Action: Clerk.**
- 74.1.2. ES explained that some areas around the Wallop Brook had been mentioned with specific regard to the diverse wildlife. JH reminded members that these had been mentioned at the Wilding Talk and that TVBC had advised that these could be classed as “Blue Spaces” as they were along a waterway. The Open Spaces working group would be meeting next on 2nd December and information regarding Views (question 34) and most valued attributes to living in the Parish (question 10) would be sent to the team prior to the meeting. **Action: Clerk.**
- 74.2. The **History** working group had reported that their meetings were ongoing.
- 74.3. The **Questionnaire** working group had been very happy to get 200 responses to the survey which had been filled in roughly in a ratio of 50/50 online versus paper.
- 74.3.1. KA, JC and the Clerk had met to discuss the results and had become aware that respondents could be identified if all data was scrutinized. They had ensured that no other person would have access to the data in its entirety, passworded their datasheets and asked the Steering Group to confirm agreement that no other persons would be given access to any Personal data. Only Data Extracts would be emailed between working groups. The Steering Group unanimously agreed this.
- 74.3.2. The Survey had resulted in two landowners offering areas for development. These had been noted and the landowners advised that the Steering Group were not at the stage of considering building plots. KA explained that Nether Wallop Parish had not been asked by TVBC to provide any housing unlike other

Parishes. The results of the survey would dictate the amount of housing that may be considered for building at a much later stage.

- 74.3.3. The draws for the prizes of Champagne Draw was taken in front of all members. The bottles would be delivered to the winners. **Action: KA**
- 74.4. The **Distribution** working group had sent a report and KA asked members to note the huge effort of those who helped with the envelopes and sorting duties and thanks were given to the 32 people who delivered questionnaires all around the Parish of Nether Wallop.
- 74.4.1. In total around 320 surveys were delivered and 200 questionnaires were returned completed. The box collection system had worked very well.
- 74.4.2. It was suggested that the boxes be kept for use at the eventual Referendum once the plan had been published.
- 74.5. The **Wilding Group** had met and had a very productive meeting. The members had been keen to create habitats on their own land but also discuss and be part of an larger initiative that created wilding areas within the Parish. Four areas had been focused on:
- 74.5.1. The importance of acting to help the Community invest in wildlife. To learn together and from others about the benefits of wilding and how best to achieve it. To encourage people to take an interest. This action would encompass all age groups, potentially involving the school. To work in partnership and harmony with the Wallop Brook Farmers.
- 74.5.2. TVBC had recently declared a climate emergency, and the Wilding Group would be a contact that TVBC use for responses. A resident had already offered the use of a meadow and seeding and tree planting were being discussed. A butterfly enthusiast had joined the group and was advising on how to encourage the 30 different species found at Danebury to migrate to the village. Wildlife corridors were needed between farms and these would be linked in to the Open Spaces of the NDP.
- 75. To receive an update on questionnaire initial responses and to decide how to present data.**
- 75.1. The Survey Data was being assessed and the simple bar charts the online survey produced were presented by KA and JC. Some of the results from questions with lots of possible answers were very difficult to read so ways of reproducing the data in a clearer format were being looked at. ES suggested that the Pie Charts could be enhanced with clearer legends. **Action: Clerk**
- 75.2. KA had noted that some respondents had commented that they found it difficult to find out what was going on in the Parish. Members discussed the current methods of communication throughout the community which existed outside of the Parish Council or Steering Group. Some thought would be given to suggestions for the future.
- 75.3. It was suggested that it would be very interesting to view some of the question results combined with other question answers. For example, Do speeding vehicles only concern residents in certain areas, or is that proportional throughout the Parish? Any requests for this type of analysis should be sent to the Clerk who would prepare some sheets of interesting results. **Action: Clerk**
- 76. To agree the format for the 10th January meeting.**
- 76.1. The Village Hall had been booked for 10th January and the Consultant that had been appointed to write the NDP would be attending during the day, and it was hoped, into the evening. An open evening was planned between 6-9pm where all feedback would be on display for residents to view. Each working group would man a small stand showing the information they were working on. The Wallop Brook Farmers who had recently been profiled in the Hampshire and Isle of Wight Wildlife Trust Magazine would be asked if they would host a small table. **Action: KA/JH.**
- 76.2. Comment papers would be left on tables for residents to leave written feedback. The TVBC Neighbourhood Planning Officer and the Community Engagement Officer would be invited. **Action: KA.**
- 76.3. The Parish Council would be asked at the next meeting if they could cover the cost of refreshments and printing of the reports. This would be put on the Agenda. **Action: Clerk.**

- 76.4. Wine would be bought for the evening, and the Hall Booking Manager would be asked if the Hall was free on the 9th for setup. **Action: KA.**
- 77. Any other business for consideration at the next meeting:**
- 77.1. A Resident mentioned that the question of communicating with residents that did not subscribe to either the Parish Magazine or The Pump email service could be overcome if the Steering Group were to put information in the free publications that deliver around the Area. The Test Valley Gazette and The Forum would be investigated.
- 77.2. A resident who regularly advertised local amateur dramatics performances in the magazines would be asked if a list of publications could be provided. **Action: JC.**
- 77.3. How to further engage with Parishioners would be tabled for the next meeting. **Action: Clerk.**
- 77.4. JC noted that the Parish Council Website was always up to date with Agendas and Minutes and also has links to TVBC and Hampshire County Council websites for reporting issues.
- 77.5. The meeting was closed at 19.55.

Date of next monthly meeting: Monday 27th January 2020 at 7.00pm in the Village Hall.

This a draft pending approval at the next Steering Group meeting.