

Minutes of Nether Wallop Parish Council Meeting held at 7.15 pm.

on Tuesday 15th February 2022 in the Village Hall, Nether Wallop.

- 6001 Present at the meeting** Cllrs Whitaker, Sangster, Carpenter, Cotterell, and Graves.
- 6002 In Attendance:** Mrs G Foster, Parish Clerk and for part of the meeting HCC Cllr Drew, TVBC Cllr Jeffrey and 4 members of the public.
- 6003** The chairman opened the meeting and welcomed everyone to the February meeting of the council.
- 6004 Apologies for absence:** Cllr Roberts had sent his apologies.
- 6005 Declarations of Interests for items on the agenda, changes in Register of Interests, Requests for dispensations:** Whilst not required to declare an interest, the Clerk advised that she is a Trustee of the Nether Wallop Social Club Charity, but neither she nor other members of the Trust have any interests, pecuniary or otherwise in the agenda items.
- 6006 To receive reports from HCC & TVBC:** Cllr Jeffrey summarised the MidTest Matters newsletter that had been published on the website. TVBC Councillor Grants were still available, the council was invited to apply for a grant before 28th February. **Action: Clerk.**
- 6007** Test Valley are continuing to prosecute flytippers and had been successful in catching one person three times.
- 6008** Any resident that currently benefits from assisted bin collection will shortly be asked to renew their application. Cllr Jeffrey would advise when the deadline was for receipt of applications. **Action: Clerk.**
- 6009** Cllr Cotterell asked if there had been any response to his question some months ago asking what measures TVBC were taking to reduce their carbon footprint and savings on fuel and electricity. A response would be chased. **Action: Cllr Jeffrey.**
- 6010 Points from the Floor:** A resident had noted that some ditch clearing work had been done around the Bent Street junction with Farley Street, however the ditch on the righthand side was still blocked. The lengthsman would be asked to clear it. **Action: Cllr Roberts.**
- 6011** The blockage would be reported again on the HCC website. **Action: Cllr Whitaker.**
- 6012** Cllr Roberts would be asked to advise what requests had been sent to the lengthsman since he took over the role. **Action: Clerk.**
- 6013** A member of the public introduced herself and stated she was attending the meeting to answer any questions regarding a planning application on the agenda. Information was provided explaining why the building alterations were required.
- 6014 To receive a recommendation from the NDP Steering Group to approve the working draft of policy WB1 – Wallop Brook and to receive an update regarding the NDP and to decide actions:** The Chairman proposed that the agenda item was deferred until the end of the meeting and that the press and public be excluded from the meeting during consideration of the agenda item by reason of the confidential nature of the items of business to be transacted in accordance with section 1(2) of the public bodies (Admission to meetings) Act 1960. **RESOLVED:** Unanimously, to defer the item until the end of the meeting and to exclude the public and press from the meeting.
- 6015 To consider planning applications and agree comments to be sent to Borough Council:** The following application was considered, and comment unanimously **RESOLVED:**
- 6016** 21/03529/FULLN Rookley House, School Lane – NO COMMENT
- 6017** 22/00257/FULLN Cartref, Salisbury Lane – NO OBJECTION
- 6018** 22/00019/FULLN Hollom Bungalow, Hollom Down Road - SUPPORT
- 6019** The comments would be forwarded to the Borough Council. **Action: Clerk.**

Signed as a true and accurate record of the meeting

Chairman: Date:

6020 To approve the Minutes of the previous Full Council meeting on 10th January 2022: The minutes had been circulated and posted online. It was **RESOLVED:** Unanimously, that the draft be approved and the Chairman signed the minutes.

6021 To approve the Bank Reconciliation and Payments and Receipts and budget and other financial reports as available on the website: All reports had been posted on the Council's website prior to the meeting. It was noted that Ear Marked Reserves made up approximately 50% of the total funds held by the council.

6022 It was **RESOLVED:** Unanimously, that the reports were noted and the payments approved as below.

Counterparty	Cost	Net	VAT	Total Amount
Octopus Energy	Electricity pavilion	£ 14.35	£ 0.72	£ 15.07
Octopus Energy	Electricity village green	£ 11.57	£ 0.58	£ 12.15
Octopus Energy	Electricity village hall	£ 65.48	£ 3.27	£ 68.75
Sparkles	Cleaning January	£ 68.00	£ 13.60	£ 81.60
Feria Urbanism	NDP Support	£ 999.24	£ 199.85	£ 1,199.09
GFC Garden Services	Gardening - January	£ 470.82	£ -	£ 470.82
S'bury Garden Machinery	Mower Servicing	£ 255.85	£ 51.17	£ 307.02
Tim Light	Half year audit	£ 150.00	£ -	£ 150.00
Octopus Energy	Electricity village hall	£ 621.86	£ 124.37	£ 746.23
Octopus Energy	Electricity pavilion	£ 254.27	£ 12.71	£ 266.98
Microsoft Office 365	Office 365 Nov-Feb	£ 37.60	£ 7.52	£ 45.12
BT	Phone and Broadband	£ 24.95	£ 4.99	£ 29.94
SLCC	Membership	£ 171.00	£ -	£ 171.00
Over Wallop PCC	Advert in Parish mag	£ 10.00	£ -	£ 10.00
Octopus Energy	Electricity village green	-£ 183.52	-£ 9.18	-£ 192.70
Totals:		£2,971.47	£ 409.60	£ 3,381.07

6023 Receipts that had been received were noted as below:

Counterparty	Description	Net	VAT	Total Amount
Various residents	Hall hire - Private	£ 72.00	£ -	£ 72.00
Various residents	Tennis court bulk bookings	£ 60.00	£ -	£ 60.00
Chestnut Tree FC	Football income	£ 116.68	£ 23.32	£ 140.00
HMRC	VAT return	£ 60.81	£ -	£ 60.81
Keep fit	Hall hire - refund	-£ 80.00	£ -	-£ 80.00
Pilates	Hall hire	£ 40.00	£ -	£ 40.00
Wild Yoga	Hall hire	£ 24.00	£ -	£ 24.00
Ck Andover	Football income	£ 25.00	£ 5.00	£ 30.00
Book Club	Hall hire	£ 12.00	£ -	£ 12.00
Bridge Club	Hall hire	£ 20.00	£ -	£ 20.00
Totals:		£ 350.49	£ 28.32	£ 378.81

6024 The Bank Reconciliation and payments were signed.

6025 To note the HMRC determination tool reports, and to decide on Contractor actions: The reports showed that all the people working for the council (bar the Clerk who must be an employee of the council) could be considered as contractors or self-employed and gave reassurance to the council that they need not be taken on as employees. It was **RESOLVED:** Unanimously, that copies of insurance cover details would be requested from Sparkles Cleaners and the Village Hall Gardener and Maintenance contractors. **Action: Clerk.**

6026 Risk Assessments should be obtained for Strimming the playing fields, Village Hall cleaning and on a case by case basis for any maintenance jobs. In the longer term a risk assessment might be required for the Hall booking manager. **Action: Clerk.**

6027 None of the above actions were thought serious enough to prevent current activities from continuing.

6028 To approve the financial risk assessment: The council noted the thorough financial risk assessment and unanimously approved it with thanks to the Clerk. It would be posted on the website. **Action: Clerk.**

Signed as a true and accurate record of the meeting

Chairman: Date:

- 6029 To approve the risk assessment for Solar Panel Cleaning on the village hall:** It was **RESOLVED:** Unanimously, to approve the Risk Assessment that had been prepared by Cllr Graves. It would be uploaded to the website. **Action: Clerk.**
- 6030** Cllr Graves had recently cleaned the solar panels, but it was accepted that it may be safer for councillors if a professional cleaner carried the work out in future. Quotes would be sought in Spring 2023. **Action: Clerk.**
- 6031** HCC Cllr Drew joined the meeting at 19.52 and reported that HCC was holding a public consultation on the council’s transport plan. A grant request from Nether Wallop Parish Council had been received and Cllr Drew had signed off on it very recently. The council thanked Cllr Drew and advised the funds would be spent on entertainment at the Platinum Jubilee Village Picnic at the playing fields.
- 6032** There is a consultation which is currently live on the website asking for comments on home to school transport changes. All parents of children getting school buses should comment.
- 6033 To note the playground and playing fields surveys:** The results were sent to Councillors on 9th Feb and are available on the website. All noted the tremendous amount of work that had gone into the preparation and collation of the results.
- 6034 To review an offer from the Nether Wallop Social Club Charity (NWSCC) for the playground refurb.** A letter was displayed from the Trustees of the village charity. They had offered a grant to pay for items for the playing fields up to a value of £50,000 and subject to some conditions on when and how the funds could be spent. A time limit was included in the offer purely to ensure that the proposed equipment was installed and ready for use prior to the jubilee weekend in June 2022. It was **RESOLVED:** Unanimously, to agree to accept the offer of funds to be spent on a wooden Weather Shelter, a Zipwire and a selection of adult Exercise Equipment. The council expressed their grateful thanks to the trustees for their generosity and all the hard work they have put in behind the scenes to provide council with options for equipment to choose between that aligned with the design preferences as outlined in the playground surveys. **Action: Clerk.**
- 6035 To consider the purchase of a zipwire for the Playing fields.** The Trustees of the NWSCC had provided three quotations from different suppliers for zipwires of 30m in length. It was **RESOLVED:** Unanimously, to accept the quotation from Vitaplay subject to contract and payment terms being acceptable. **Action: Clerk.**
- 6036 To consider the purchase of a weather shelter for the Playing fields.:** Three quotations were considered and it was **RESOLVED:** Unanimously, to accept the quotation from Vitaplay subject to contract and payment terms being acceptable. **Action: Clerk.**
- 6037 To consider the purchase of adult exercise equipment for the playing fields.:** The NWSC Trustees had been unable to complete collating three quotations due needing to attend a site visit scheduled for 17th February to assess the effectiveness of some equipment. Council agreed to unanimously to delegate the decision of selecting equipment to the Clerk and Cllrs Whitaker and Carpenter once three suitable quotations had been sourced. **Action: Clerk and Cllrs Whitaker and Carpenter.**
- 6038 To consider which other items the Council should purchase for the playing fields:** The Clerk had provided a list of equipment which had been mentioned in the survey. Cllr Sangster had asked that a table tennis table also be considered. It was accepted that funding was not yet guaranteed, but grants and fundraising could take place after the selection of equipment and once cost estimates had been received. If it was not possible to raise sufficient funds the list could be revised, but in the meantime the council **RESOLVED:** to investigate purchase of the following items: Swings, slides, roundabout, trampoline (ground sunk), obstacle course, climbing apparatus, basketball hoop, all weather track, benches / picnic benches, table tennis table. **Action: Clerk**
- 6039** Grant applications should be progressed as soon as possible. **Action: Clerk.**
- 6040** A meeting would take place on Thursday 17th February at the playing fields to identify suggested locations for each piece of equipment. **Action: NWSCC Trustees, Clerk and Chairman.**
- 6041** Once the provisional map had been produced, councillors would be provided with copies. **Action: Clerk.**
- 6042 To consider if community events hosted at the village hall should be waived hire fees.:** It was **RESOLVED:** Unanimously, that subject to the Council’s insurers having no issue, the “Not-on-your-own Club” would be waived any hall hire fees when using the Nether Wallop Village Hall for any film or DVD showings provided they were accompanied by a volunteer who was experienced in the operation of the AV equipment. **Action: Clerk.**

Signed as a true and accurate record of the meeting

Chairman: Date:

- 6043** Other groups or organisations who were offering events which were to be held without an entrance fee and which were open to every member of the community to attend, could also request to be considered for free hall hire. Enquiries should be directed to the Clerk or Hall booking manager.
- 6044** **To approve the cost of an Entertainer for Sunday 5th June at the playing fields:** It was **RESOLVED:** Unanimously, to approve the cost of the circus skills workshop at £250.00. **Action: Clerk.**
- 6045** The Village Green WG had been asked to arrange a marquee at the playing fields for the entertainer's use.
- 6046** The toilet in the pavilion would be opened for the event. **Action: Cllr Sangster.**
- 6047** **To decide on actions for the Bench at the top of Five Bells Lane.:** It was **RESOLVED:** Unanimously, to approve the cost of repainting and supplying new wood for the bench and moving it to the playing fields. It should be sited on the halfway line at the far end of the field, facing the football pitch. A contractor would be asked to provide some means of fixing the bench on concrete slabs or suchlike. **Action: Clerk.**
- 6048** Prior to installation, the contractor who cuts the playing fields hedge would be asked to confirm this would not interfere with hedge cutting in the future. **Action: Clerk.**
- 6049** **To approve the Risk Assessment for the Jubilee Street party.** Cllr Graves asked who would be responsible for ensuring the road was completely clear and free from debris after the event. Cllr Whitaker advised that the organisers had agreed to take on this responsibility. It was **RESOLVED:** Unanimously, to approve the Risk Assessment that had been prepared by the organisers of the event. It would be posted on the website. **Action: Clerk.**
- 6050** The Clerk advised that she had been asked by the organisers to obtain road closure signs and barriers, and had asked TVBC who were not able to help. HCC had also been asked but a reply was pending.
- 6051** **To consider a proposal for CO2 monitors for schools:** Cllr Cotterell had been in contact with Wallop Primary School who had advise that they had been given a dozen monitors from central government. They were working well and there was no need for the council to provide any more.
- 6052** **To note the Clerk's Report and correspondence received and decide on actions.**
- 6053** TVBC had ongoing concerns about the declining condition of the Five Bells Public House (GII). An urgent Works Notices had enabled the Borough Council to carry out works necessary for the preservation of a listed building. They are limited to emergency repairs to keep a building weatherproof and safe from collapse, or to prevent vandalism/theft. The cost of these works may be recovered through service of a Section 55 Notice under the aforementioned Act. The Council continues to monitor the building.
- 6054** A landowner's Affordable Housing Community Project had been renamed "Rural Affordable Sustainable Housing Community". To ensure that the homes are developed, designed and managed in a way that that will always be of benefit to the community a Community Land Trust (CLT) has been formed and the "Wallop Community Land Trust" and is now a Member of the National CLT Network. The CLT will ensure that the homes are permanently and genuinely affordable and act as stewards of the land, not just for now but for every future occupier. A blog is available to read for interested parties. <http://thehampshirepaddock.co.uk>
- 6055** The Village Hall Cleaners had raised their pricing from 1st February to £18.50 plus VAT per hour.
- 6056** The willows on the village green were trimmed on 25th January as was the crab apple tree at the playing fields.
- 6057** The next-door neighbour of the owners of Bridge House had done a terrific job of clearing the ivy from around the entrance to the square. The council would like to extend their thanks to both parties for arranging for the work to be done and result that the sightlines are greatly improved.
- 6058** The accounting package for the council has been linked to HMRC Making Tax Digital and the December 2021 VAT return has been completed without hitch.
- 6059** Correspondence from the Owners of Asher's Farm has been received asking if the resident's response to the 2019 NDP questionnaire could be revised. This has been refused due to the responses being a snapshot of views for the time period.
- 6060** The owners of Asher's Farm have offered the land to the rear of their property for potential development. Council have advised that the NDP SG is not allocating sites for development currently and that the area in question is proposed as a Local Area of Green Space (LAGS).
- 6061** BT have advised that their contract pricing is increasing on 1st April 2022. An increase of 9.3% is expected. Our previous deal of a £10pm discount has just finished (ended 31st Jan 2022.)
- 6062** Initial contact has been made with TVBC regarding starting the CIL bid process for the playground refurb. This will be followed up.

Signed as a true and accurate record of the meeting

Chairman: Date:

- 6063** A councillor grant has been applied for from HCC Cllr Drew's councillor fund. This would go towards costs for the Jubilee.
- 6064** An abandoned car in Five Bells Lane as been reported to TVBC. It was removed on 11th February.
- 6065** A meeting between Nether Wallop and Over Wallop parish councils and Hampshire County Council and Cllr Drew took place on 11th February. The full notes of the meeting are available on the website.
- 6066** **To review reports received from Councillors & approve any cost implications:**
- 6067** **Safe Travel WG** – New volunteers had been recruited, the Headmaster of the Primary School and a School Governor.
- 6068** **Traffic Calming Scheme** – This had been covered in the previous agenda item.
- 6069** **Playing Fields and Playground** - Nothing to report.
- 6070** **Footpaths** – Cllr Roberts was not at the meeting.
- 6071** **Village Green** – Cllr Carpenter reported that a good job had been done on the Willows.
- 6072** **Village Hall** – Requirements for emergency exits had been provided by Cllr Graves in relation to the placing of the Waterbutt. It was suggested that the path could do with pressure washing. The Gardener would be asked to carry this out. **Action: Clerk.**
- 6073** **Wallops Parish Hall** – Draft minutes from the last meeting had just been circulated. The carpark was getting flooded, but the hall appeared back to normal use. More detailed solar panel quotations were being sought.
- 6074** **Matters raised by councillors for noting or adding to the next month's agenda:** Cllr Whitaker reported that unfortunately Winton House Nursing home would be closing in the near future. It is a source of employment for several residents of the parish, and it is not known where the 19 residents of the home will be moved to.
- 6075** **Points from the floor:** A resident made suggestions for various playgrounds to be visited to assess the play equipment. Another resident asked if the council could take action to replace soil which had been eroded from the banks alongside the road in Salisbury Lane where kerbs are missing. It was explained that any highways works could only be carried out by Hampshire County Council. The resident was asked to report the problem on the HCC website.
- 6076** **Date of next monthly meeting:** Monday 14th March , at 7.15 pm in the Village Hall.
- 6077** The Chairman closed the meeting to the public at 21.39 hrs.
- 6078** **To receive a recommendation from the NDP Steering Group to approve the working draft of policy WB1 – Wallop Brook and to receive an update regarding the NDP and to decide actions:** The Wallop Brook policy was not reviewed as the Steering Group (SG) had learnt very recently from the NDP Consultant that the policy was far from finished. The chairman gave a short verbal report of a recent conversation with the Feria Urbanism consultant which had taken place on zoom and been attended by the Chairman, Clerk and SG Chairman. After discussion, it was **RESOLVED:** Unanimously, to approve the recommendation from the Chairman and SG Chairman. **Action: Clerk.**
- 6079** The Chairman closed the meeting to the Council at 22.05 hrs.

Signed as a true and accurate record of the meeting

Chairman: Date: