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| NETHER WALLOP PARISH COUNCIL  RISK ASSESSMENT | **Tennis Court** | Version:  Date: | 1  May-20 | Adopted Date:  Minute no.: | **TBC**  **TBC** | Review Date: | **May-21** |

The methodology used is a combination of quantitative risk assessment (numerically assessing probability & consequence) **Hazard Severity x Likelihood of Occurrence = RISK.**

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| **Hazard Severity (Impact)** | | |  | **Likelihood of Occurrence (Odds)** | | |
| **1** | **Nil** | Trivial or insignificant harm to persons, property or business activities | **1** | **Not likely** | There is no real likelihood of it occurring. |
| **2** | **Slight** | Causing minor harm allowing work / activities to continue | **2** | **Possible** | Possible occurrence, but potential is minimal. |
| **3** | **Moderate** | More Serious, capable of resulting in 3 or more days off work for one or more individuals , or property damage resulting in a temporary interruption to business activities with some financial loss. | **3** | **Quite Possible** | Incident will only happen if several factors are present. |
| **4** | **High** | Possible fatality or serious injury to an individual. Longer term interruption to business and/or high financial costs. | **4** | **Likely** | Regular incidents occur, but no injury. May result in injury with additional factors introduced. |
| **5** | **Very High** | Multiple fatality and/or destruction to work environment. Long term or permanent business interruption and/or very high financial costs. | **5** | **Very Likely** | Almost 100% certainty that an incident will occur or it is a common occurrence. |

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| A risk factor can be found using the equation, ranging from 1 (no severity and unlikely to happen) to 25 (just waiting to happen with potentially disastrous results. However it is important to judge both the severity and the likelihood independently. Having identified the numerical risk factor, the ‘risk matrix’ will help determine the urgency of the action. | | | | | | | | | | |
| **RISK ASSESSMENT MATRIX.** | | | | | | | | | | |
| **Likelihood**  **(ODDS)** | **Potential Severity (IMPACT)** | | | | |  | 1-5 | Low Risk | Tolerable | Little or no action required |
| 1 | 2 | 3 | 4 | 5 |
| 2 | 4 | 6 | 8 | 10 | 6-9 | Medium Risk | Unacceptable | Some action required and monitor during event. |
| 3 | 6 | 9 | 12 | 15 |
| 4 | 8 | 12 | 16 | 20 | 10-25 | High Risk | Unacceptable | Urgent action required. Stop process. Compensatory measures / new procedures must be put in place within 24hrs. Resolving the issue may take longer, but must be in hand. (People may need to be removed from the risk whilst it is assessed.) |
| 5 | 10 | 15 | 20 | 25 |

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| **Activity** | **Hazard / Risk** | **People at risk** | **Mitigation of Risk / control measures** | **Impact** | **Odds** | **Score** | **Action required** | **Target date and by whom** |
| Tennis | Accidents and First Aid | Tennis players and  spectators | Users to be aware of surroundings.  Regular inspection of court by NWPC. | 1-2 | 2 | 2-4 | Users use court at own risk and have first aid arrangements in place | - |
| Tennis | Colliding with Fencing | Tennis players and  spectators | Ensure fence has no broken or protruding sharp parts. Regular inspection. | 1-2 | 2 | 2-4 | Users use court at own risk and to report damage if noticed. | Provide contact details at Tennis Court. JULY 2020 BS |
| Tennis | Extreme Weather | Tennis Players and Spectators | Users to be mindful of weather conditions. Ensure they wear correct clothing for the weather. | 1 | 1 | 1 | Users to use court at own risk. |  |
| Tennis | Net | Tennis Players and Spectators | Inspect net regularly | 1 | 1 | 1 | Users to adjust net if required and to report any damage | Inspect net monthly BS |
| Tennis | Debris on Court | Tennis Players and Spectators | Provide brush | 1-2 | 1-2 | 2-4 | Users to brush before and after session if required | Inspect court weekly BS |
| Tennis | Bench | Tennis Players and Spectators | Inspect regularly | 1 | 1 | 1 | Users use court at own risk and to report damage if noticed. | Inspect monthly BS. Provide contact details at Tennis Court. JULY 2020 BS |
| Tennis | Slips trips and Falls | Tennis Players and Spectators | Suitable footwear and clothing to be worn. Ensure playing surface is kept in good condition. Brush any debris prior to playing. | 2 | 2 | 4 | Users to use court at own risk and to report any damage if noticed | Inspect monthly BS. Provide contact details at Tennis Court. JULY 2020 BS |
| Tennis | Branches from Hedge bordering court | Tennis Players and Spectators | Inspect regularly.  Keep maintained. Employ gardener once per year to do so or a parish councillor could do. | 1 | 1 | 1 | Users to report any protruding branches | Inspect monthly BS. Provide contact details at Tennis Court. JULY 2020 BS |
| Tennis | Lighting | Tennis players and spectators | Due to lack of lighting tennis court should only be used during daylight hours | 1 | 1 | 1 | None | - |
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| COVID-19 Tennis | Spread of Covid-19 | Tennis players and spectators | Hand Hygiene |  |  |  |  | Poster on site |
|  |  |  | Wash hands regularly- take hand sanitiser |  |  |  | Produce poster send e mail on pump | Poster on site |
|  |  |  | Avoid touching nets, gates or other objects |  |  |  | Remove bench, brush and measuring stick | Done 12-5-20  Poster on site |
|  |  |  | Don’t change ends after games/sets |  |  |  |  | Poster on site |
|  |  |  | Reduce sessions to 50 minutes to avoid crossovers |  |  |  | Produce poster send e mail on pump | Poster on site |
|  |  |  | Leave gate secured open each day to avoid unnecessary hand contact |  |  |  | Produce poster send e mail on pump | Done daily |
|  |  | Parish Councilllor | Wear gloves when unlocking/locking court |  |  |  |  |  |

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| Chairman’s signature  Date |  | Clerk’s Signature  Date |  |

Signing in sheet (if necessary) EVENT NAME Date: INSERT DATE

**I confirm that I understand the hazards identified in the risk assessment for the X event / activity and confirm that I understand the instructions I have been given and will comply with them.**

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| **Name** | **Signature** | **Mobile phone** |
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