

Neighbourhood Development Plan (NDP) Steering Group

MINUTES

Monday 27 January 2020

- 78. Attendance:** Cllr Addison (KA), Janet Herring (JH), Edward Souter (ES), Janet Pettitt (JP), Ivan Royle (IR)
- 79. Public Attendance:** The Parish Clerk (Gail Foster) was joined by 1 member of the public.
- 80. Welcome and introduction:**
- 80.1. KA welcomed everyone to the first meeting of the Steering Group for 2020.
- 81. Apologies for absence:**
- 81.1. Jon Cotterell, Tim Toyne-Sewell, Karin Blandford, Sally Courcoux and Claudia Peace had sent their apologies.
- 82. Points from the floor:**
- 82.1. None raised.
- 83. Declarations of Interests:**
- 83.1. No changes were declared. ES declared that one of the areas of Green Space that had been proposed belonged to him.
- 84. To approve the minutes of the last meeting:**
- 84.1. Proposed IR and seconded KA that the minutes be accepted.
- 85. To receive reports from the Working Groups:**
- 85.1. ES reported that the **Open Spaces** working group had scheduled a meeting for 30th January and would be following the advice received from Feria Urbanism on documenting the Open Spaces list.
- 85.1.1. A grid would be drawn up, and reasons for allocating the land as a green space would be listed. It would then be seen how each piece of land “scored”. The resulting table would not be a final decision, but when completed, would be made available for public consultation at a later date.
- 85.1.2. All agreed that the scoring of the Green spaces was not linked with considering any sites for building.
- 85.1.3. No decision had been taken on whether the Steering Group should make a public call for sites. Advice from the consultants would be sought as to the best process to go about this, and the pro’s and con’s for doing so. It was noted that identification of sites for building was not required to complete the NDP.
- 85.1.4. It was discussed that the process for engaging with all Land Owners would need to be defined and that the procedure should be clear, transparent and applied in all cases.
- 85.2. The **History** working group had been forging ahead and would schedule another meeting in the near future. The feedback from the discussions with the Consultant had been very positive. Once the Open Spaces grid had been produced, the History group would endeavour to provide evidence for each area.
- 85.3. The **Questionnaire** working group had retired and would reform if need be, when the next consultation needed to be held.
- 85.4. The **Distribution** working group had also retired for the time being. JP confirmed that all members were willing to redeliver further correspondence for the referendum. The responses had come back in almost equal amounts on paper and online. Online would be promoted as the preferred media in the future.
- 85.5. The Wilding Group.** – JH advised that so far 50 households signed up to get involved with the project. A meeting on 24th January had been attended by 16 people who had discussed ideas for updating the plan.

- 85.6.** JH would be giving a talk in Broughton about what is being planned in Wallop with the idea to continue the nature corridor along the Wallop Brook.
- 85.7.** There had been a wealth of suggestions made which included a Wildflower Paintings exhibition, Parish walks, Garden champions and Insect house building initiatives. The Wallop Primary School were very keen to get involved and residents of numerous other villages including Chilbolton, Wherwell, Over Wallop, Broughton, Grateley, Palestine and Thruxton had been in touch to follow the Wilding Wallop example.
- 85.8.** JH expected to be creating groups to look into each suggested idea and would report further at the next meeting.
- 86. To receive an update on the 10th January meeting and to consider actions.**
- 86.1. All agreed that there had been an amazing turnout of residents of the Parish. There had been a positive community buzz to the atmosphere and a lot of energy and enthusiasm in the room. The displays had worked well and people had attended from all parts of the Parish. When another presentation of information was needed, the same format would be applied.
- 87. To consider the report received from Feria Urbanism and decide on actions.**
- 87.1. The report had provided interesting examples for Green Spaces identification and this would be copied as noted per minute no. 85.1.1. The Consultants would be asked to provide a timetable of actions for the entire project to follow. They would also be asked for advice on how to engage further with residents. An invoice had been received for work to the end of March 2020. This would be forwarded to the Parish Council to review.
- 88. To consider how to further communicate with residents and review the local free publications list.**
- 88.1.** The clerk had written to a number of free local papers suggesting articles could be sent in. Replies had not yet been received. An update would be given at the next meeting. **Action: Clerk**
- 88.2. The Parish Magazine would still be used, but it was heard that the readership was not as high as had been assumed. In order to maintain focus and momentum on the project regular updates would be drafted for the Parish Magazine and the Website. The Wilding Group were already prepared for regular articles. The village pump email system would also continue to be used and therefore some co-ordination would be required to ensure the same information was distributed in every channel.
- 88.3. A village Facebook Page had also been suggested which would reach a different group of residents, but not be created solely for the use of the NDP project or the Parish Council. It was suggested that it be maintained by a small group of volunteers outside of the Parish Council who would agree to publicise information from residents, trades people, as well as the Parish Council and Church and other local organisations. The content posted would be moderated so there was no “overuse” by any one party. The Steering Group agreed this was a good idea. The member of the public would set up the Facebook Group.
- 88.4. It was agreed that once this had been set up, there would be no need for the NDP Facebook page and this would be cancelled. **Action: KA.**
- 89. To receive an update on the new NDP website and request volunteer editors.**
- 89.1. KA reported that the site had been created and that it was expected to be better populated by the end of February. Additional editors to help maintain the site would be welcomed by KA.
- 90. To receive an update on the NDP Grant application.**
- 90.1. The Clerk reported that the application form required very specific details on where the funds would be spent as they would need to be spent by 31st March 2020. Advice from the Consultants was needed on the next step. The invoice from the Consultants would be checked and the application completed if possible before 31st January.

90.2. TVBC community Liaison officer had sent through information for applying for a Rural Community Energy Fund to assist with any plans to install renewable energy. It was noted that there had been mixed responses shown in the feedback from residents for renewable energy investigation.

91. To review funds spent to date.

- 91.1. TVBC had given a grant of £1,000 at the beginning of the year.
- 91.2. Expenditure had been incurred on Printing, Advertising, Stationery and Refreshments totalling £1,151.31.
- 91.3. The Parish Council would consider the approval of the unpaid costs at the next Full Council meeting but therefore in order to go forward with the project, grant funding was required.

92. Any other business for consideration at the next meeting:

- 92.1. None suggested.
- 92.2. The meeting was closed at 20.10.

Date of next monthly meeting: Monday 24th February 2020 at 7.00pm in the Village Hall.

Signed as a true and accurate record of the meeting

by Chairman

Date