

## NETHER WALLOP PARISH COUNCIL

To: Nether Wallop Parish Councillors; Cotterell, Carpenter, Souter, Whitaker, Sangster, Roberts and Graves

Cc: HCC Councillor A Gibson, TVBC Cllr I Jeffrey + members of the public which have asked to be copied.

You are summonsed to attend the **ONLINE ANNUAL MEETING** of **NETHER WALLOP PARISH COUNCIL** on  
**Tuesday 04 May 2021 at 19:15 hrs**

The meeting will be conducted via ([www.Zoom.us](http://www.Zoom.us)) Meeting ID: **659 326 8183** - Password: **2304**

This meeting is open to the public.

### AGENDA

			Lead by:	Back up
<b>Business</b>				
<b>1 Election of Chairman</b>			JC	
<b>2 Acceptance of the Declaration of Office</b>			Chair	
<b>3 Election of Vice-Chair</b>			Chair	
<b>4 Apologies for absence</b>			Chair	
<b>5 Declarations of Interests for items on the agenda, changes in Register of Interests, Requests for dispensations.</b>			Chair	
<b>6 To receive reports from TVBC Cllr I Jeffrey.</b>			IJ	
<b>7 Points from the Floor</b>			Chair	
<b>8 To note the NDP Steering Group meeting of 26th April was cancelled.</b>			ES	✓
<b>9 To consider planning applications and agree comments to be sent to Borough Council.</b>			Chair	
<b>a 21/00691/FULLN</b>	Walnote Five Bells Lane	Garden office/studio	<a href="#">Link</a>	
<b>b 21/01102/FULLN</b>	Hatchetts Barn Farley Street	Change of use of paddock to garden (retrospective) and construction of a terrace and steps (part retrospective)	<a href="#">Link</a>	
<b>c 21/01184/PDRN</b>	Berry Court Farm Church Hill	Notification for Prior Approval under Class R - Change of use of an agricultural building to commercial office space and other flexible commercial space	<a href="#">Link</a>	
<b>d 21/01116/FULLN</b>	The Lodge, Farley Street	Tree works as per submitted schedule	<a href="#">Link</a>	
<b>e 21/01115/FULLN</b>	The Gables Heathman Street	Erection of extension to form annexe comprising home office and wc/shower with 2 bedrooms over	<a href="#">Link</a>	
<b>f TVN.07118/4</b>	New Farm Hollom Down Road	Erection of agricultural dwelling and installation of septic tank (details of TVN.07118/2)	<a href="#">Link</a>	
<b>10 To approve the Minutes of the previous Full Council meeting on 12th April 2021.</b>			Chair	
<b>11 To approve the accounts for the last financial year 2020/2021.</b>			Clerk	
<b>a</b>	Bank Reconciliation			✓
<b>b</b>	Trial Balance and Balance Sheet			✓
<b>c</b>	Income and Expenditure			✓
<b>d</b>	Statutory Income and Expenditure			✓
<b>e</b>	Budget Report - Full Council			✓
<b>f</b>	Budget Report - Village Hall			✓
<b>g</b>	Total Income and Expenditure			✓
<b>h</b>	Earmarked Reserves as at Year End			✓
<b>i</b>	Annual Return printout			✓
<b>j</b>	Complete Year Accounts			✓
<b>12 To approve the 2021/22 Bank Reconciliation, Trial Balance, Payments and Receipts, Budgets reports as available on the website</b>			Clerk	✓
<b>13 To complete and approve the Annual Governance and Accountability Return</b>				
<b>a</b>	To receive and note the Internal Auditor's report and to approve implementation of any recommendations.			✓
<b>b</b>	To complete and approve the Annual Governance Statement			✓
<b>c</b>	To approve and sign the Accounting Statements			✓

- d To approve the dates for the exercise of Public Rights. ✓
- 14 To consider recommendations made by any NWPC committee. ✓
- 15 Review of delegation arrangements to committees, sub-committees, contractors, staff and other local authorities. ✓
- 16 Review of the terms of reference for committees. ✓
- 17 Appointment of members to existing committees and to review councillors responsibilities. ✓
- 18 Appointment of any new committees in accordance with Standing Order 4. ✓
- 19 Review of representation on, or work with external bodies and arrangements for reporting back. (contracts) ✓
- 20 To review and if appropriate adopt the Standing Orders ✓
- 21 To review and if appropriate adopt the Financial regs ✓
- 22 Review of inventory of land and assets including buildings and office equipment ✓
- 23 Confirmation of arrangements for insurance cover in respect of all insured risks. ✓
- 24 Review of the council's and/or staff subscriptions to other bodies. ✓
- 25 Review of the council's policies and procedures. ✓
- 26 Review of the council's expenditure incurred under section 137 or GPC. ✓
- 27 Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council. ✓
- 28 To note the reasons why the Annual Parish meeting has been delayed for 2021. ✓
- 29 To note Councillors written reports / update / approve any cost implications.
- a Safe Travel WG SW
- b Playing Fields and Playground BS
- c Village Green IC
- d Village Hall ES
- e Footpaths IJ
- f Wallops Parish Hall JC
- 30 To note the Clerk's Report and correspondence received. Clerk ✓
- 31 Matters raised by councillors for noting, or adding to the next month's agenda. ALL
- 32 Points from the floor JC
- 33 Date of next monthly meeting: As agreed in agenda item 25.



Mrs G Foster

(Clerk to Nether Wallop Parish Council) -

27 April 2021