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For the Attention of: Paul Graves  
Nether Wallop Village Hall  
The Square  
Stockbridge  
Hants  
SO20 8EX

Date: 15<sup>th</sup> July 2021

Our Ref: Q020-07-2021-TG

Dear Gail,

**RE: FIRE ALARM & EMERGENCY LIGHTING SYSTEMS**

I understand that you wish to receive a quotation to carry out the periodic maintenance inspection and certification of your fire alarm system. To this end, I am pleased to confirm that to carry out the Fire Alarm Servicing every 6 months; we would quote £120.00 per visit, and to carry out the Emergency Lighting System servicing annually would be £90.00 per visit.

The initial visit will require two Engineers to carry out a full check of the Fire Alarm System and therefore the cost for this first visit will be - £270.00 which also includes the Emergency Lighting test and inspection (which includes a 3 hour drain down of the batteries).

**Remarks**

- All prices are exclusive of Vat at the standard rate
- Southern Fire Protection Ltd terms and conditions apply
- This quotation is valid for a period of 3 months from the above date
- A copy of our Terms and Conditions are attached for your information

I trust that you will find all of the above information satisfactory and if you would like any or all of the above work carried out, or if you should have any queries in connection with the contents of this letter, then please do not hesitate to contact me.

Yours sincerely

*Tracy Graham*

**Southern Fire Protection Ltd**