

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm
on Monday 18 June 2018 in the Village Hall**

- 4187 Attendance:** Cllrs Addison, Carpenter, Cotterell, Mrs James, James and Souter, HCC Cllr Gibson, the Footpaths Officer and the Parish Clerk. There were two members of the public.
- 4188 Apologies:** TVBC Cllr Boulton.
- 4189 Declaration of councillors' pecuniary interests:** All councillors had no changes to declare.
- 4190 Planning applications:** Cllr Souter reported on the following.
- a) 18//01268/FULLN erection of 2 dwellings with detached carports, alterations to the existing outbuilding and associated works, Farley Farm, Farley Street. A full discussion concerning this application ensued with the Chairman pointing out that there is a change of planning within the parish envelope. The council agreed 'no comment'.
 - b) 18/01271/TREEN Ash (T1) - Reduce back to a frame with a height of 5m from ground level, Place Farm, Heathman Street (already decided by TVBC no objection)
 - c) 18/01281/TREEN T1 Ash - fell, T4 Sycamore - fell, T9 Ash – fell, Old Brook Farm, High Street (already decided by TVBC no objection)
- 4191 Proposed Local Plan:** Cllr Addison reported that the last Local Plan was compiled in 2012 and should in theory run 22 years. However with the increased housing target it was decided that the current plan needed replacing. Cllr Addison reported that every parish is being encouraged to compile a solid neighbourhood plan and gave examples of what this may support. It would give the council more control of the kind of development. The Chairman commented that it would be quite an expensive process and this might factor in to the precept. Cllr Addison to find out details of the scheme (**Action: Cllr Addison**). The consultation period runs until 6 July (**Action Cllr Souter**).
- 4192 Points from the floor:** HCC Cllr Gibson reported on a forthcoming Cycle Ride on 22 July to celebrate the Andover Town Cycling Festival. It would be coming through the village from 9.30am onwards. HCC Cllr Gibson explained that the event is to support a project designed to help alleviate the obesity problem. Councillors unanimously agreed to organise a team of helpers to supply refreshments from the marquees (already erected from the previous day's market) on the Green. The Village Green team would be approached (**Action: Cllr Souter**). Mrs Foster was concerned about any potential accidents on the route. However HCC Cllr Gibson had already mentioned roving medics. Cllr James enquired whether the state of the roads for the route had been assessed. HCC Cllr Gibson replied that the process of identifying potholes has commenced but the Highways situation has not improved. HCC Cllr Gibson reported that both TVBC Cllr Boulton and Busk are standing down at the next borough elections. The boundary has changed to become the new Mid Test Ward and three Conservative candidates had been selected for election. Cllr Cotterell enquired about the impact of the increasing amount of lorries through the village from the distribution centre. HCC Cllr Gibson agreed this was already problematic with some lorries occasionally getting stuck round tight corners or on bridges where road signs should deter them from using the short cut.
- 4193 Minutes of the previous meeting:** The minutes of 14 May were approved by the council and signed by the Chairman as a true and accurate record.
- 4194 Councillors' Responsibilities:** The Chairman reported that the list of responsibilities had been previously circulated and commented on some changes. There is one vacancy in which a new councillor can be co-opted.

NAME	RESPONSIBILITIES
Edward Souter	<ul style="list-style-type: none"> • Chairman of Parish Council • Vice Chairman: Wallops Parish Hall Management Committee • Parish Council Appointed Trustee: Nether Wallop New Village Hall Trust (NWNVHT) • Member – Staffing WG • Chairman Village Hall WG • Resilience Team

Jon Cotterell	<ul style="list-style-type: none"> • Council Representative for Jacks Bush and Lopcombe • Lead on Parish Council Website Design & Management • Member: Wallops Parish Hall Committee • Road Safety representative on TVAPTC
Ian Carpenter	<ul style="list-style-type: none"> • Vice Chairman of Parish Council • Playing Fields • Council Representative on Village Green Team • Vice Chairman VH WG
Ross James	<ul style="list-style-type: none"> • Highways • Member VH WG • Member of Website Team
Helen James	<ul style="list-style-type: none"> • Member: Wallops Parish Hall Committee • Responsible Financial Officer • Lead on Local Resilience Plan • Lead on 2011 Localism Act • Chairman – Staffing WG • Member of Website Team
Karen Addison	<ul style="list-style-type: none"> • Member – Staffing WG • Member: Wallops Parish Hall Committee
Pippa Grob	<ul style="list-style-type: none"> • Parish Clerk (P)
Iain James (not a Parish Councillor)	<ul style="list-style-type: none"> • Rights of Way Officer and Lengthsman Scheme Point of Contact • Resilience Team
Janet Pettitt (not a Parish Councillor)	<ul style="list-style-type: none"> • Parish Council School's Liaison • Village Green Treasurer
Gail Foster (not a Parish Councillor)	<ul style="list-style-type: none"> • Neighbourhood Watch • Book Keeper for NWPC (P)
Vivian Blandford (not a Parish Councillor)	<ul style="list-style-type: none"> • Member VH WG • Chairman of Village Green Team
Trevor Johnston (not a Parish Councillor)	<ul style="list-style-type: none"> • Member VH WG • Village Green Team • Resilience Team
Alison Elliot (not a Parish Councillor)	<ul style="list-style-type: none"> • Village Hall Cleaner (P)
Anthony Whitaker (not a Parish Councillor)	<ul style="list-style-type: none"> • Tennis bookings administrator (P) • Village Hall Bookings manager/administrator (P)

WG = working group

All responsibilities are voluntary and unpaid unless marked (P)

4195 Councillors Reports:

a) Neighbourhood Watch: As NHW Co-ordinator Mrs Foster said there was more recruiting to be done as all areas were not represented by co-ordinators.

b) Finance: The Responsible Financial Officer reported on the following financial position for last month:-

Payments were made up as follows:-

BT Group	Village Hall phonline Q4	DD	35.88
Alison Elliott	Hall Cleaning	cheque 1754	80.00
Trout Wines	APM refreshments	cheque 1755	34.75
Mrs Grob	Clerk – April	cheque 1756	413.00
Anthony Whitaker	Hall Bookings Manager	cheque 1757	210.00

Gail Foster	payment for tens licence	cheque 1758	21.00
Do The Numbers	audit fees	cheque 1759	190.00
Mrs S Mouland	Village Green rent	cheque 1760	50.00
Mrs A Bernhardt	Village Green rent	cheque 1762	50.00
RoSPA	annual safety check	cheque 1762	<u>84.00</u>
<u>Total expenditure</u>			<u>1168.63</u>
Income was made up as follows:-			
Playing Fields	football fees (April)		88.00
Playing Fields	football fees (May)		88.00
Dog Training	donation		10.00
Tennis Court	donation		50.00
Village Hall	letting (Yoga)		60.00
Village Hall	letting (dancing)		80.00
Village Hall	letting (Bridge Club)		20.00
Village Hall	letting (private)		27.00
Tennis Court	fees		<u>210.00</u>
<u>Total Income</u>			<u>633.00</u>
The bank balance is represented by:-			
General Fund			15750.31
Village Green Development Fund			1742.11
Village Fund			2283.38
Village Design Statement Fund			<u>393.50</u>
			<u>20169.30</u>

The Responsible Financial Officer (RFO) requested approval of the above payments proposed Cllr Mrs James and seconded by Cllr James with all in favour. The bank reconciliation was signed by Cllr Souter. It was resolved by the council in accordance with its powers under Sections 137 and 139 of the Local Government Act 1972 that it should incur the following expenditure (£34.75) for refreshments at the recent Annual Parish Meeting. The RoSPA report would be chased up and circulated (**Action: Parish Clerk**). The annual accounts had been audited in May and the RFO presented the various points raised in the report. Included in this was that some of the last year's minutes did not provide financial statements and these were now included and it was unanimously agreed that these be now signed by the Chairman as requested in the report.

- c) **Approval of AGAR:** The Annual Governance statement was read and proposed by Cllr Mrs James and seconded by Cllr Souter with all in favour. It was then signed by the Chairman and the Clerk. The RFO reported that the council has met the internal controls.
- d) **Highways:** Cllr James reported that surface water drains have been cleared. The road at Rags Corner has been narrowed due to re-thatching. There was a discussion on water being pumped out into the Square during the winter months. Hants Highways to be alerted (**Action: Cllrs James and Souter**).
- e) **Playing Fields:** Cllr Carpenter reported that three quotes would be sourced for replacing the play area equipment which is now dilapidated (**Action: Cllr Carpenter**). Cllr Cotterell enquired on the deadline for its completion. Cllr Carpenter replied that if it was not carried out in time for the present equipment to be safe then the play area would be closed.

4196 Village Green: Cllr Mrs James proposed that tent hire charges be raised by 10%. The Village Green working group would be approached for their opinion (**Action: Cllr Carpenter**).

4197 Village Hall: Cllr Cotterell enquired about the decision to switch on the solar panels prematurely. Cllr Souter reported that this has been talked through. Cllr Addison reported that the advertisement for the hall will again be in this month's parish magazine and that she would take photographs for the website.

- 4198 Standing Orders:** Cllr Souter reported that these had been taken from model standing orders and adapted to suit Nether Wallop. Standing Orders were reviewed and unanimously agreed and signed by the Chairman.
- 4199 Matters raised by councillors:** Cllr Souter reported that Mono Consultants had requested permission to building a telecommunications mask at Alywards Way. It was unanimously agreed that the council enter into negotiations (**Action: Cllr Souter**). The Chairman further reported that he is becoming increasingly frustrated with National Westminster Bank who have been informed on several occasions of the change of address/Clerk and have not as yet still not relayed statements. He suggested a change of bank and both Lloyds and Barclays were proposed (**Action: Cllr Souter**). Cllr Addison reported on the state of the car park adjacent to the Green. The entrance requires additional gravel and it was proposed by Cllr Carpenter that up to £200 be allocated. This was seconded by Cllr Cotterell with all in agreement. Cllr Cotterell reported that on one side the verge through Jacks Bush has been cut (by the landowner) following good work by engineers and Hants Highways to persuade them of their responsibilities. Unfortunately the landowner on the other side is still denying responsibility (Porton Down). He further reported suggested that there could be some mileage in having advertisements in the bus shelter at Jacks Bush. This could generate significant revenue (**Action: Cllr Cotterell**).
- 4200 Points from the floor:** The Footpaths Officer reported that the Rill is being worked on by the Lengthsman as part of the programme although a working party might also be required in the autumn. This was critical due to flood alleviation. He suggested that the grass on the side of The Rill along The Causeway be cut. As the mower used by the Village Green team was not suitable it was agreed that a quote for the work would be obtained by the council (**Action: Cllr Mrs James**). The Footpaths Officer reported that the council had used its Lengthsman Scheme allowance to within £20. The contractor only does one day a month as he is very busy. A précis of the Footpath Officer's rights of way report would be published on the website. Cllr Carpenter gave a vote of thanks to the Footpaths Officer for all his hard work, not only on the footpaths but also on the bridleways, providing many parishioners and beyond with enjoyable walks/rides.
- 4201 Date of next meeting:** The next monthly meeting will be held on Monday 9 July 2018 in the Village hall at 7.30pm. The Chairman thanked all for attending and closed the meeting at 9.44 pm.